

AGENDA REQUEST FORM

City Council meetings are held the 2nd Thursday of each month at 6:30 p.m. If you have an issue to present, please direct your agenda request to the City Administrator by 5:00 p.m. the Wednesday before the meeting you would like to attend.

Information for City Council

Submitted by: _____ Date: _____

Organization: _____ Telephone: _____

Address: _____ Fax: _____

Meeting Date Requested: _____

Informational ____ Discussion ____ Approval ____ Signature ____

REQUIRED: Specific Reason, Issue or Request (include dollar amount if requesting funds)

Explanation: _____

For Office Use

Date Request Received: _____

____ Scheduled to be addressed at the _____ City Council meeting (6:30 pm)

____ Additional information required: _____

____ Other: _____

Thank you for your interest in attending a City Council meeting. If you have any questions or need to reschedule, please contact the City Administrator as soon as possible.